

FAQ: 31017 DOES COMM ONE CALL ACCOUNTING CLOSE EACH PERIOD AUTOMATICALLY ?

The information in this article applies to:
Call Accounting

AUTO CLOSE FEATURE

Yes, Comm One Call Accounting Software has a feature which will automatically close the current call file each month. By default, all calls processing using the Call Processing Utility are automatically added to the current period. The current period file name is PLM_CA.DBF. Because this file can become large, there is an optional routine which will automatically close the current period on the last day of the month. The name of this utility is ME2005.EXE This routine can be scheduled in the Windows Scheduler to control closing out each months period.

CONFIGURING THE AUTO CLOSE FEATURE

1. Download the Auto Close Utility ME2005.EXE from this URL:

<http://www.commone.com/ftp/update/me2005.exe>

2. Save the ME2005.exe program into your c:\ca2005 directory.
3. Start the Windows Scheduler Program (START, PROGRAMS, ACCESSORIES, SYSTEM TOOLS, WINDOWS SCHEDULER)
4. Add a new Scheduled Task
5. For the Scheduled Task Target, put c:\ca2005\me2005.exe
6. Set the utility to run monthly on the first day of the month after your call download and processing runs.
7. So that the correct date will show when the file is closed, edit the scheduled task by right clicking on it and selecting properties. Edit the target line to include the word PRIOR after it like this:

c:\ca2005\me2005.exe PRIOR

8. Save the scheduled event and put a password to go with the user name that shows.

NOTE: IF you test run the scheduled task, it will close out your current period and save it with the month that the system calculates by using the Month stripped off yesterdays date.

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